



Union Education Society's
Mahila Mahavidyalaya, Solapur
Internal Quality Assurance Cell

NOTICE

Date: 01/ 07/2014

All the members of Internal Quality Assurance Cell are hereby informed that the first meeting of the IQAC for academic year 2014-15 is scheduled on Monday, 7th July, 2014 at 11.00 a.m.in the Principal's Cabin. All the members are requested to attend the meeting.

Agenda

1. Confirmation of the minutes of the last meeting.
2. To prepare an academic calendar of the year 2014-15.
3. To arrange the welcome program of B.A I students.
4. To conduct the rally on Population Day.
5. To conduct the programs of inauguration of English, Urdu and Hindi department under Literary Association.
6. To conduct the program on 'Sexual Harassment Prevention Cell.'
7. To discuss regarding the Gymkhana department and Physical Fitness Camp.

8. To conduct the guest lecture on Anti-Ragging.
9. To conduct the Bridge Coaching Classes and Remedial Coaching Classes.
- 10.To introduce the new value added courses and certificate courses.
- 11.Result and feedback analysis of the year 2013-14.
- 12.To discuss regarding the library Software.
- 13.To conduct the training of administrative staff.
- 14.To discuss regarding to send RAR of NAAC.
- 15.To conduct the meeting of Dattak Palak Yojana.
- 16.To conduct the meeting of Parent-Teacher Association.
- 17.To discuss regarding the meeting of Alumni.
- 18.Any other matter with the permission of the chair person.

Internal Quality Assurance Cell

Minutes of the meeting held on Monday, 7th July 2014.

The following points were discussed in the meeting:

- 1) Minutes of the last meeting were confirmed.
- 2) After considering all departments schedule responsibility was given to the concerned committee to prepare academic calendar.
Action Taken : Convener – Academic Calender.
- 3) It was decided that to arrange the welcome program of B.A I students.
Action Taken: Co-ordinator Cultural Committee.
- 4) It was decided that to arrange rally on Population Day.
Action Taken: Convener- NSS officer.
- 5) It was decided that to arrange the Inaugural Function of Departments like English, Urdu and Hindi under Literary Association.
Action Taken: HODs – of all the three departments
- 6) It was decided that to conduct the guest lecture on ‘Prevention of Sexual Harassment’ keeping the view in the mind that, the most effective weapon against Sexual Harassment is prevention. Harassment doesn’t disappear on its own. In fact, it is more likely that when the problem is not addressed that harassment will worsen and become more difficult to remedy as time goes on.
Action Taken: Convener of Sexual Harassment Prevention Cell.
- 7) It was decided that to purchase the sports material for Gymkhana as per the demand of stakeholders and it was also decided that to organize a Physical Fitness camp.
Action Taken: Physical Director-
- 8) Ragging is a crime which destroys the physical and emotional confidence and it led to a increase in Suicide activities. For this to create awareness among the students, regarding ragging the college has decided to organize a program on Anti-Ragging.

9) Remedial teaching and Bridge Coaching Classes are identifying slow learners and providing them with the necessary help and guidance to help them overcome their problems, after identifying their areas of difficulty. Remedial and Bridge instruction involves using individualized teaching of students who are experiencing difficulties in specific subject areas. For this it was decided that to conduct the Remedial and Bridge Coaching Classes, for the slow learners.

10) As per the suggestions of the students Value added courses like Montessori and Fashion Designing and Certificate Courses like Mehandi Designing and Beauty Parlor were decided to start to make the students skill oriented.

Action Taken – Chairman, Short-Term Courses.

11) **Analysis of the last year department-wise result and feedback were discussed, respective teachers were appreciated and as per their performance.**

12) In order to continue academic and administrative development it was decided to purchase library software.

Action Taken – Librarian.

13) It was decided that to conduct the training of administrative staff on 'Audit and Pension' on 7th August 2014.

Action Taken- IQAC co-ordinator.

14) It was decided that to send RAR of NAAC as early as possible.

15) It was decided that to conduct the meeting of Datakk Palak Yojana in the month of July and August 2014.

16) It was decided that to conduct the meeting of Alumni in the month of July 2014.

17) It was decided that to conduct the meeting of Parent- Teacher Association in the month of July or August 2014.

18) There was no any other matter to discuss and the meeting was concluded with a vote of thanks to the chair person.



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NOTICE

Date: 01/ 08/2014

All the members of Internal Quality Assurance Cell are hereby informed that the meeting of the IQAC for academic year 2014-15 is scheduled on Monday, 8th August, 2014 at 11.30 a.m.in the Principal's Cabin. All the members are requested to attend the meeting.

Agenda

1. Confirmation of the minutes of the last meeting.
2. Feedback from various stakeholders about existing curriculum and teachers.
3. To discuss about the research progression.
4. To conduct a Guest Lectures of various Departments.
5. To conduct the lecture on career opportunities.
6. To organize the Faculty Development Program.
7. To conduct the program on Gender Equity.

8. To organize a program on soft skill.
9. To celebrate the Teachers Day.
10. Preparation of Youth Festival.
- 11.To celebrate the NSS day.
12. To celebrate the Hindi Day.
- 13.To discussed regarding the tutorials.
14. To celebrate the Jayanti of National Leaders.
- 15.Any other matter with permission of chairperson.

Internal Quality Assurance Cell

Minutes of the meeting held on Monday, 8th August, 2014.

The following points were discussed in the meeting:

- 1) Minutes of the last meeting were confirmed.
- 2) Feedback was collected from existed students, alumni and parents about the teachers and restructured curriculum of B.A.

Action Taken –Co-ordinator, feedback committee.

- 3) Chairman, IQAC, made an appeal to all teachers to publish their research papers in quality journals, seminar and conferences. He insisted for the registration of teachers for Ph.D.

Action Taken – IQAC Chairman.

- 4) I was discussed that to organize a Guest Lectures of various departments like English, Hindi, Urdu, Geography, Persian and Sociology.
- 5) It was decided that to arrange a program on career opportunities that is very important in life a good and stable career offers stability and peace of mind in life. A lecture on - ‘Best Job for English Degree Majors’ on 18th August 2014.
- 6) It was decided that to organize the development programs for Faculty on ‘Difficulties faced by teachers in using ICT in Teaching-Learning in Higher Education.
- 7) To create awareness regarding gender equality in which women and men enjoy the same opportunity rights and obligations in all spheres of life for that the college has decided to organize a program on Gender-Equality i.e. Empower Women & Motivational theme for self defense, and Mahilavar Honara Koutumbik Hinsacharvar Vyakhyan.
- 8) Soft skills are attributes that enable them to engage in meaningful interactions with others since most jobs require team work, it’s important to possess soft skill to enhance their employability and achieve their dream job. For this it was decided that to organize a guest lecture on soft skills.

- 9) It was decided that to celebrate the Teachers Day, on 5th Sept. 2014 to honour Dr Sarvepalli Radhakrishnan as it is his birth anniversary.
- 10) It was decided to prepare the students for the Youth Festival to participate in various activities.
- 11) It was decided that to celebrate the NSS Day on 24th September 2014.
- 12) It was decided that to celebrate the Hindi Day on 14th September 2014.
- 13) It was decided that to conduct the tutorial before the Semester Exams.
- 14) It was decided that to celebrate Gandhi Jayanti on 2nd of October 2014.
- 15) No any other matter was raised and meeting was concluded with National Anthem.



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NOTICE

Date: 01/ 10/2014

All the members of Internal Quality Assurance Cell are hereby informed that the meeting of the IQAC for academic year 2014-15 is scheduled on Monday, 8th October, 2014 at 10.00 a.m.in the Principal's Cabin. All the members are requested to attend the meeting.

Agenda

1. Confirmation of the minutes of the last meeting.
2. Use of ICT and teaching learning process.
3. Teacher enrichment under FDPs.
4. Library up-gradation.
5. To discuss regarding 2 (f) & 12 (B).
6. To discuss regarding the INFLIBNET.
7. To discuss regarding the Minor and Major Project of UGC.
8. To arrange the interclass sports competition.
9. To organize a rally on Aids Day.
10. Any other matter with the permission of the chairperson.

Internal Quality Assurance Cell

Minutes of the meeting held on Monday, 8th October, 2014.

The following points were discussed in the meeting:

- 1) Minutes of the last meeting were confirmed.
- 2) It was decided to prepare PPT bank to enhance teaching learning process.
- 3) All the faculty members were informed to attend FDPs programs at ASCs and excellent institutes.
- 4) It was decided to purchase reference books and journals to enrich the library.
- 5) It was discussed that the proposal of 2 (f) & 12 (B) has already sent. But the necessary documents were not produced by management. For this there was a delay for the further action.
- 6) It was discussed and decided that to sanction Rs. 5000 for National Library and information service infrastructure for scholarly contact (N.List). It includes 6000 + E journals and 97000 E- Books. That INFLIBINATE scheme is useful for Lecturers, Students, NAAC and Library.
- 7) It was discussed that the college has not received the scheme of 2(f) & 12 (B) from UGC. So the Minor and Major Project will not be sanctioned by UGC.
- 8) It was discussed that to conduct the interclass sports competition because it reduces stress and enhances mood. It builds healthy bones and muscles, increases fitness, improves sleep, helps the students socialize, improves cooperation skills, boosts self-confidence and lowers the risk of getting obese.
- 9) It was decided that to organize a rally on International Aids Day on 1st December 2014.
- 10) No any other matter was raised and meeting was concluded with National Anthem.



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NOTICE

Date: 01/ 12/2014

All the members of Internal Quality Assurance Cell are hereby informed that the meeting of the IQAC for academic year 2014-15 is scheduled on Monday, 8th December, 2014 at 10.45 a.m.in the Principal's Cabin. All the members are requested to attend the meeting.

Agenda

1. Confirmation of the minutes of the last meeting.
2. To celebrate the day of National Leaders.
3. To arrange a guest lecture on research.
4. To participate in national development program.
5. Creating awareness around the campus of the college.
6. To conduct Employability Enhancement Program.
7. Any other matter with the permission of the chairperson.

Internal Quality Assurance Cell

Minutes of the meeting held on Monday, 8th December, 2014.

The following points were discussed in the meeting:

- 1) Minutes of the last meeting were confirmed.
- 2) It was decided that to celebrate the day of Dr. Baba Saheb Ambedarkar Mahanirvan Din.
Action Taken – NSS officer
- 3) It was decided that to arrange a guest lecture on Urdu research.
- 4) It was decided to participate in national development activities such as aids control, road safety, total sanitation campaign etc.
- 5) Tree plantation, cleanliness drive and landscaping and to create awareness in neighborhood community about green initiatives and water conservation at the campus of the college.
Action Taken – NSS Officer.
- 6) It was decided that to conduct employability enhancement program for last year students.
Action Taken – Head, Dept. of English
- 7) No any other matter was raised and meeting was concluded with National Anthem.



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NOTICE

Date: 1/ 01/2015

All the members of Internal Quality Assurance Cell are hereby informed that the meeting of the IQAC for academic year 2014-15 is scheduled on Thursday, **8th January, 2015 at 10.30** a.m.in the IQAC Room. All the members are requested to attend the meeting.

Agenda

1. Confirmation of the minutes of the last meeting.
2. To conduct a lecture on competitive examination.
3. To conduct the program on Gender Equality.
4. To celebrate a 'Bhugol Day'.
5. To discuss regarding NSS camp.
6. To arrange a study tour.
7. To organize Essay Competition on Gender Equality.
8. To discuss regarding Talent Hunt Week.
9. To discuss regarding Annual Prize Distribution.
10. To discuss regarding International Women's Day.
11. Any other matter with the permission of the chairperson.

Internal Quality Assurance Cell

Minutes of the meeting held on Thursday, 8th January, 2015.

The following points were discussed in the meeting:

- 1) Minutes of the last meeting were confirmed.
- 2) It was decided that to conduct a guest lecture on competitive exam on 'Railway Madhe Naukrichi Sandhi'
Action Taken – Co-ordinator, Competitive examination Cell.
- 3) It was decided that to conduct the program on 'Mahila Andhsharddha'.
Action Taken – Co-ordinator, concern dept.
- 4) It was decided that to celebrate a 'Bhugol Day' on 27th January 2015.
- 5) It was decided that to create awareness among the students regarding NSS camp aims to instill the idea of social welfare in students and provide service to society without bias. For this the NSS camp has been arranged every year as per the date given by the Solapur University.
Action Taken: NSS Officer.
- 6) It was decided to organize a study tour to Hyderabad, to motivate the learns to have interest in learning.
Action Taken : Convener of the Study Tour.
- 7) It was decided that to arrange an essay competition on 'Stree Prush Samanta-Kaddhachi Garaj', 'Stree Bhrunn Hattiya', 'Islam Dharm Madhe Mahilancha Sthan'.
Action Taken: Co-ordinator, Concerned Dept.
- 8) To exhibit the hidden talent of the students it was decided that to celebrate the 'Talent Hunt Week' under Cultural Committee.
Action Taken: Convener- Cultural Committee.
- 9) To felicitate the meritorious students it was decided that to arrange the Function of Prize Distribution.
Action Taken: Convener- Prize Distribution Committee.
- 10) It was decided to celebrate a 'International Women's Day' on 8th March 2015.
Action Taken: Convener – Cultural Committee.
- 11) No any other matter was raised and meeting was concluded with National Anthem.



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Internal Quality Assurance Cell

NOTICE

Date: 02/ 03/2015

All the members of Internal Quality Assurance Cell are hereby informed that the meeting of the IQAC for academic year 2014-15 is scheduled on Monday, **9th March, 2015 at 11.30** a.m.in the IQAC Room. All the members are requested to attend the meeting.

Agenda

1. Confirmation of the minutes of the last meeting.
2. To discuss about syllabus completion and feedback.
3. To conduct the program on Soft Skill.
4. Review of Sports, Cultural and NSS Dept. and Competitive Exam.
5. To discuss about PBAS and API forms.
6. To discuss regarding the projects of all the subjects.
7. Any other matter with the permission of the chairperson.

Internal Quality Assurance Cell

Minutes of the meeting held on Monday, 9th March, 2015.

The following points were discussed in the meeting:

- 1) Minutes of the last meeting were confirmed.
- 2) Discussion on syllabus completion, evaluation of the students and feedback was taken about the teacher.

Action Taken – Co-ordinator, Academic Planning Committee.

- 3) It was decided that to conduct a soft skill program by Keerti Professionals Academy, Solapur.
- 4) IQAC discussed about the activities of sports, cultural, NSS and competitive examination department and took the report of the performance of the students at various levels.

Action Taken – Co-ordinator, Concerned Dept.

- 5) PBAS and API proposals of the teachers considered by the IQAC and suggested the teachers for more publication.

Action Taken- Convener IQAC Committee

- 6) Dedicated to specific purpose and objective it was decided that to inspire the students to participate in research activity, to prepare the Projects.
- 7) No any other matter was raised and meeting was concluded with National Anthem.