



Union Education Society's

# **Mahila Mahavidyalaya, Solapur**

## **Examination Policy**

### **Introduction –**

The evaluation of the students is an integral part of the teaching – learning process.

The examination policy has been produced in order to rationalise the various procedures associated with examination. The Continuous Internal Evaluation (CIE).

- Encourages the students to progress continuously in the semester leading to thorough understanding of course.
- Allows teachers to evaluate the performance of their students in accordance with the course objectives.

The Union Education Society's Mahila Mahavidyalaya is an affiliated college of P.A.H. Solapur University, Solapur and is governed in principle by the acts and ordinances of the affiliating university for conduct of its examinations. The college follows semester system of examination as per the academic calendar. The examinations are conducted and managed by the college through a well defined and robust mechanism. The examination policy is an important document for the teaching learning and evaluation process adhered to by the institution.

## **Objectives –**

- To ensure smooth planning, management and efficient conduct of external and internal examination process.
- To ensure the operation of an efficient examination system with clearly defined roles for both students and staff.
- To have a transparent and effective mechanisms to address any examination related grievances of the students.

## **Examination Responsibilities –**

The college has Internal Examination Committee which ensures smooth and transparent conduct of Internal examination. One tutorial and preliminary examination for each semester is planned and conducted as per the University guidelines. The students are free to raise grievances regarding the evaluation process.

The college has Constituted Internal Examination Committee to look after the grievance related to internal examination. There are 5 members in the committee which monitors smooth conduct of the examination is immediately informed to the concerned departments and get them resolved.

## **Declaration of Exam Schedule –**

The exam schedule for unit test and preliminary exam for the shall be notified in the college academic calendar. The examination committee plan, organize and conduct the exam as per the schedule.

## Internal Examination Scheme –

As per CBCS pattern paper of each subject carries 50 marks for semester I and II out of 50 marks 40 marks have been allotted for theory paper to be conducted by University and remaining 10 marks are to be allotted by college. For 10 marks teachers of each subject given home assignments and collect them and after their evaluation mark sheet submit to concerned clerk.

Even though Preliminary Examination for 40 marks and unit test for 10 marks for each semester are part of Internal Examination of College. It will be conducted strictly according to examination pattern of P.A.H. Solapur University, Solapur with regard to paper setting, evaluation, conduct of examination, misbehavior of the students and results.

All the grievances relating to internal exam as well as university examination will be solved by the members of examination committee according to the directions of the principal.

Grievances if any regarding examination may be brought to the notice of the controller of exam in writing and they shall be referred to the concerned exam committee for studying, investigating and deciding on the matter and it shall be communicated to the aggrieved and redress them. If the confidante is not satisfied with the decision of the committee, may apply to the principal. The principal shall decide on the matter personally or with the advice of experts, if necessary, with a priority of delivering justice of the aggrieved.

Any kind of misbehavior by the student during the examination is strictly prohibited. Jr. Supervisor will bring this matter to the senior supervisor and he will take action. If necessary, on consultation with principal.