



Union Education Society's **Mahila Mahavidyalaya, Solapur**

141/A, Siddheshwar Peth, Solapur - 413001

Information Handbook of
Union Education Society's Mahila Mahavidyalaya, Solapur

(As per Right to Information Act, 2005)

INTRODUCTION

The Right to Information Act, 2005 sets out the practical regime of Right to Information for citizens to enable them to access the information under the control of public authority in order to promote transparency and accountability in the working of such authority.

Section 2(h) of the Act defines "public authority" as any authority or body or institution of self-governance established or constituted by or under the constitution or by law made by the Parliament or any state legislature or by notification issued by the appropriate government: It includes body owned, controlled or substantially financed by the government.

In accordance with the provisions contained in section 2(j) of the Act, Right to Information means right to information accessible under this Act which is held by or under control of a public authority.

This Information Handbook will enable the citizens to obtain information as to the provisions contained in various rules and regulations governing Union Education Society's Mahila Mahavidyalaya, Solapur and related information.

This Information Handbook is divided into 17 manuals/sections. Each section deals with units of information as delineated under section 4 (1) (b).

Section 4 (1) (b) (i) / Manual — 1:

Particulars of the organization, functions and duties

Union Education Society's Mahila Mahavidyalaya, Solapur is established at Solapur, by Union Education Society Solapur, in 1989. It is recognized by Government of Maharashtra, Affiliated to Punyashlok Ahilyadevi Holkar Solapur University, Solapur.

Union Education Society's Mahila Mahavidyalaya, Solapur is doing a pioneering work specially to girl student education in Solapur District and surrounding area since 1989.

The college conducts Three Year B.A. Course also conducts short term certificate courses in Computer Skills and, Beauty Parlor, Fashion Designing, Mehendi Course, Yoga Meditation Course, Zardozi, Calligraphy, Spoken English etc.

VISION

- ❖ Imparting education for girls especially of Muslim Community & weaker sections by providing good infrastructure and Convenience
- ❖ To inculcate ethical & Moral Values among the Student
- ❖ Encouraging / Motivating the Girls in Environmental awareness through valuable education & Training

MISSION

TO EDUCATE A GIRL IS TO EDUCATE A FAMILY', therefore educating girls would bring about radical positive change in individual, Family, Society and Ultimately a Nation.

GOALS

- ❖ TO Enhance qualitative & Wrathful Education To the Women residents of Solapur & the Nearby areas in general & the Urdu language Minority Students in Particular.
- ❖ To inculcate the importance of discipline sincerity & punctuality in life.
- ❖ To aim at over all personality development of the student and be confidently prepared to face all the complex challenges of the changing world.
- ❖ To Assist in all possible ways to bring out the best in the student and make them refined, cultural, conscious & encourage them to put forth their best in the studies & Other activities.

Core Values of IMLC

Employability Enhancement and skills for livelihood Aspiring for quality higher education through ICT 'Breathing Space' to budding Women Entrepreneurs Nurturing Good Citizenship with Empathy to others Towards increasing number of Women's in HEI Education through self-help and Earn While Learn Higher Education to all girl without donation

Contact Details

Postal Address : Union Education Society's Mahila Mahavidyalaya, Solapur
141/A Siddheshwar Peth, Solapur. 413001

Website : www.uesmahilamahavidyalaya.org

Tel. / Fax No : 0217-2624433

Email : uesmmsolapur@gmail.com , uesmm@yahoo.co.in

Map of Location

The College Location Map is available at

<https://www.google.com/maps/place/U+E+S+Mahila+Mahavidyalaya/@17.6684532,75.9092512,187m/data=!3m1!1e3!4m6!3m5!1s0x3bc5d07c0f4dd2f1:0xae57af5ed1482428!8m2!3d17.6681664!4d75.9101317!16s%2Fg%2F1xgz97fy>

Working Hours

- ❖ College Timing on all Working Days: From 07.00 am to 05.30 p.m. Office

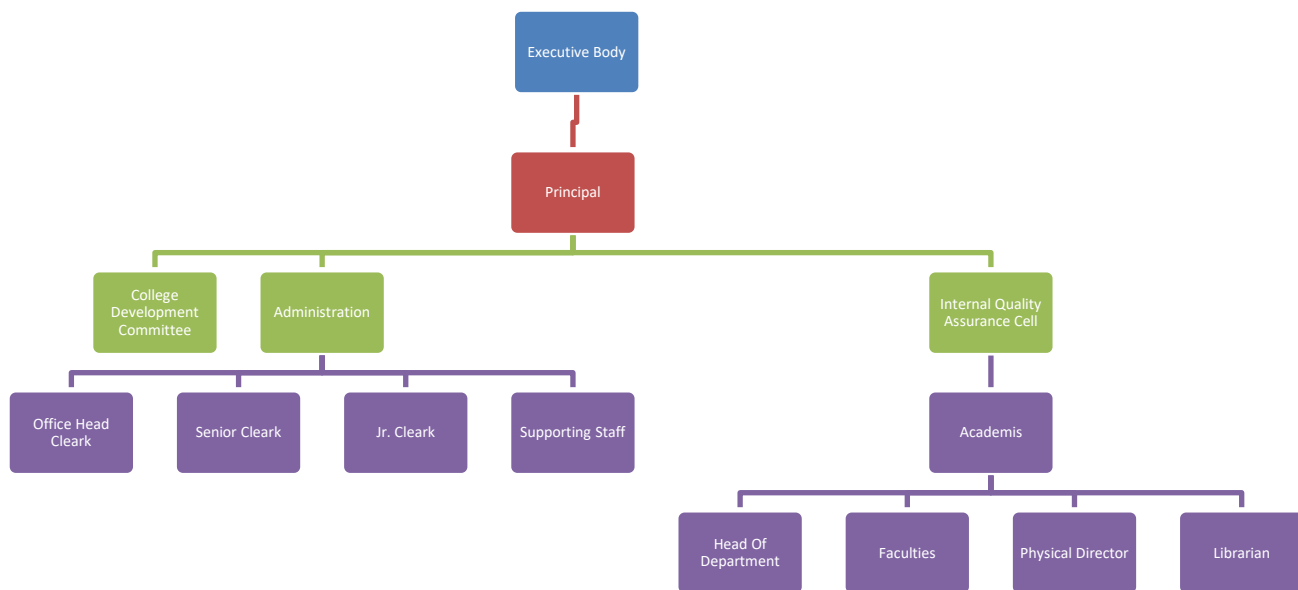
- ❖ Timing: From 7.00 a.m. to 5.30 p.m. on all working days.

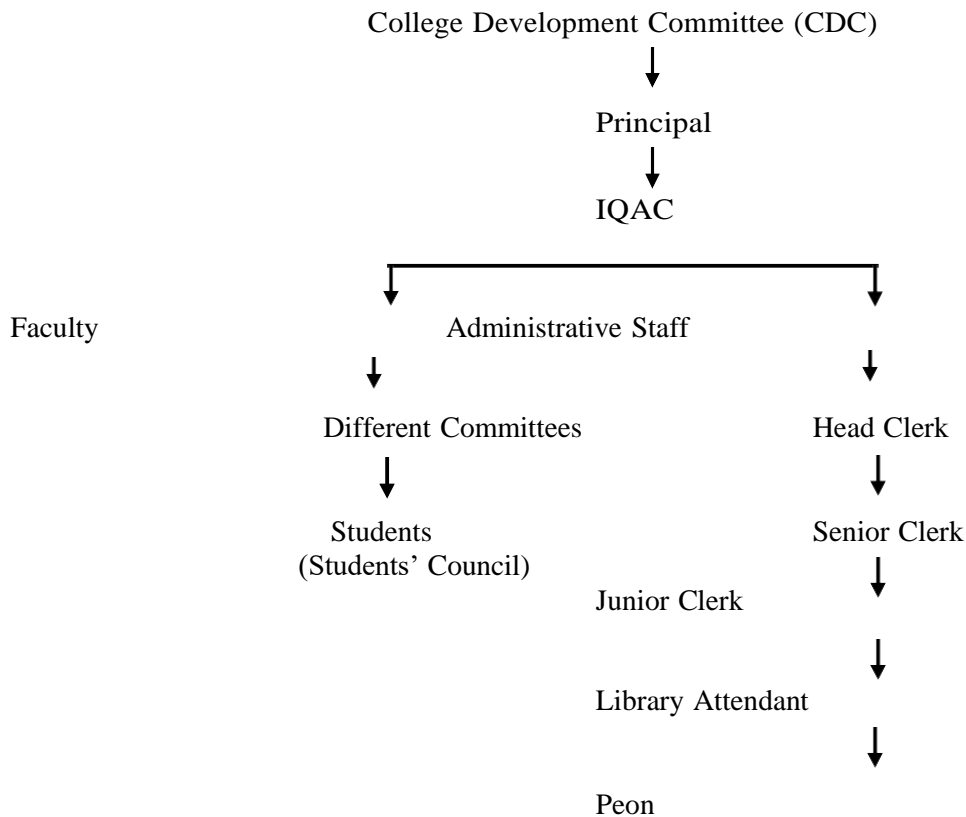
- ❖ Financial Transactions: 10.30 a.m. to 02.30 p.m. on all working days.

- ❖ Library Timing: From 08.00 a.m. to 05.00 p.m. on all working days. Weekly Holiday will be on Sunday.

Organization and Administrative Machinery **Organogram of the institution**

The parent institution plays a pivotal role in the general administration of the college. It formulates the requisite policies for achieving goals and missions





Administrative Setup of Union Education Society's Mahila Mahavidyalaya, Solapur. Various committees involving Principal, Teaching and Office Staff and students, are formed in order to conduct administrative, Academic and various curricular and co-curricular activities.

List of Committees for 2022-23

I/C Principal – Dr. F. M. Shaikh

Grievance Redressal:

For Grievance Redressal of students and faculty, there are various committees formed in the college.

- ANTI - RAGGING COMMITTEE
- INTERNAL COMPLAINT COMMITTEE
- GRIEVANCE REDRESSAL COMMITTEE.

Grievance Redressal Procedure:

The college has appointed a committee, which works under the supervision of the Principal. The committee looks into the grievances and tries to rectify them for smooth functioning of the college. Being a single faculty college, several committees are framed headed by a Chairman/Member Secretary.

U.E.S. Mahila Mahavidyalaya, Solapur.
List of Committees formed during 2022-23

Sr. No	Committee Association	Members
01	Internal Quality Assurance Cell	Mrs. N.P. Shaikh (Convener) As per Format
02	Academic & Administrative Audit (AAA) शैक्षणिक प्रशासकीय मूल्यमापन	Mrs. Z.A. Nayab (Convener) All Teaching & Non-Teaching Staff
03	Cultural Committee सांस्कृतिक समिती	Mrs. Z.A. Nayab (Convener) Mrs. R.L. Jamadar Mrs. N.P. Shaikh Mrs. G.M. Harkare
04	Trip & Excursion Committee शैक्षणिक सहल समिती	Mrs. Z.A. Nayab (Convener) Mrs. N.P. Shaikh Mrs. R.L. Jamadar
05	Staff Secretary स्टाफ सेक्रेटरी	Mr. A.R. Dixit (Convener) As per Format Mrs. Z.A. Nayab Mrs. N.P. Shaikh
06	Prospect Committee माहितीपत्रक समिती	Mrs. N.P. Shaikh (Convener) Mrs. Z.A. Nayab
07	Time-Table Committee वेळा पत्रक समिती	Mrs. Farzana Patel (Convener) Mrs. Dr.Z.A. Nayab Mrs. G.M. Harkare
08	Attendance Committee उपस्थिती समिती	Dr. Sameena Sayyed (Convener) Mrs. Dr.Z.A. Nayab Mrs. G.M. Harkare
09	Health & Hygiene Committee आरोग्य व स्वच्छता समिती	Mrs. Aisha Jabeen (Convener) Mrs. Z.A. Nayab
10	Urdu & Persian Literary Association ऊर्दू व पर्शियन विभाग समिती CDC (College Development Committee)	Mrs.Dr.F.M. Shaikh (Convener)
11	Hindi Literary Association हिंदी विभाग समिती	Mrs. R.L. Jamadar (Convener)

Sr.NO	Committee Association	Members
12	Academic Calender शैक्षणिक आराखडा	Mrs. Sameena Shaikh (Convener) Mrs.Dr.F.M. Shaikh

13	वक्तृत्व व वाद-विवाद समिती Elocution & Debate Competition Committee	Dr. Arif Jamadar (Convener) Mrs. Z.A. Nayab
14	Admission Committee प्रवेश समिती	Mrs. R.L.Jamadar (Convener) All Staff Condition – Per subject students
15	N.S.S. Committee राष्ट्रीय सेवा योजना समिती	Mrs. G.M. Harkare (Convener)
16	Internal Complaint Committee (to prevent Sexual Harassment of Women at the workplace) लैंगिक छळ प्रतिबंध समिती	Mrs. R.L. Jamadar (Convener) As per Format
17	Anti -Ragging Committee	Dr. Z.A. Nayab (Convener) As per Format
18	Redrecell & Grievance Committee कर्मचारी आणि विद्यार्थी तक्रार निवारण समिती	Mrs. R.L. Jamadar (Convener) Mrs.Dr.Z.A. Nayab Mrs. G.M. Harkare
19	Gymkhana Committee	Mrs. G.M. Harkare (Convener) Mrs. R.L. Jamadar Mrs. Z.A. Nayab
20	Prize Distribution Committee पारितोषिक वितरण समिती	Mrs. Ayesha Jabeen (Convener) All C.H.B. Staff
21	Parents & Teacher Association	Mrs. G.M. Harkare (Convener)
22	Bhugol Abhyas Mandal भूगोल अभ्यास मंडळ	Mrs. Z.A. Nayab (Convener) Mrs.R.L. Jamadar

Sr.NO	Committee Association	Members
23	Exam University (Internal) Exam Internal Exam परीक्षा समिती	Mrs. Nilofar Naikwadi (Convener) Mrs. Z.A. Nayab
24	Election Committee	Mr. I.B. Shaikh (Convener) Mrs. R.L. Jamadar Dr.Z.A. Nayab
25	Alumni Association माजी विद्यार्थी संघटना	Mrs. R.L. Jamadar (Convener) Mrs. N.P. Shaikh Mrs. Z.A. Nayab
26	Research Committee संशोधन समिती	Mrs.Z.A. Nayab (Convener) Mrs. N.P. Shaikh

		Mrs. R.L. Jamadar
27	Library Committee ग्रंथालय समिती	Mrs. Dr. F.M. Shaikh (Chairman) Mr. A.R. Dixit (Sec) Mrs. N.P. Shaikh Mrs. R.L. Jamadar Mrs. Z.A. Nayab Student Representative
28	Career Guidance Cell व्यवसाय मार्गदर्शन केंद्र	Mr. A.R. Dixit (Convener) Mrs. N.P. Shaikh
29	Job Oriented Courses (Fashion Designing)	Dr. Z.A. Nayab (Convener) Mrs. G.M. Harkare
30	Discipline Committee शिस्त समिती	Mrs. Nilofar Naikwadi (Convener) Mrs. G.M.Harkare Mrs.Dr. J.S.Shinde
31	English Literary Association	Mrs. N.P. Shaikh (Convener)

Sr.NO	Committee Association	Members
32	Magazine Committee	Mrs. R.L. Jamadar (Convener) Mrs. N.P. Shaikh Dr. F.M. Shaikh Mrs. Farzana Patel
33	Purchasing Committee खरेदी समिती	Mr. N.P. Shaikh (Convener) Mrs. R.L. Jamadar Mrs. Z.A. Nayab
34	Development Fund Utilization विकास निधी	Mrs. N.P. Shaikh (Convener) Mrs. R.L. Jamadar Mrs. Z.A. Nayab
35	Competitive Exam Cell स्पर्धा परिक्षा	Mr. Dixit A.R. (Convener) Mrs. N.M. Shaikh
36	Placement Cell	Mr. A.R. Dixit (Convener) Mrs. Dr. Z.A. Nayab
37	Memorandum of Understanding	Mr. A.R. Dixit Convener)

		Mrs. G.M.Harkare
38	विद्यार्थी दत्तक-पालक समिती	Mrs.R.L. Jamadar (Convener) Mrs. G.M. Harkare
39	Feed Back Committee	Mrs.G.M. Harkare (Convener)
40	Students Council Committee	Mrs.G.M. Harkare (Convener)
41	CDC (College Development Committee)	Mrs.Dr.F.M. Shaikh (Convener)
42	Faculty Development Programme	Mr. I.B. Shaikh (Convener)
43	Gender Equality Committee (05 Lectures)	Mr. Dixit A.R. (Convener)
44	Minority Cell	Dr. Nayab Z.A.(Convener)

Note – Changes will be occur accordingly & the number of committees will be increase
सदर समिती तीन वर्षासाठी आहे ते बदलता येणार नाही याची नोंद घ्यावी.

Section 4 (1) (b) (ii) / Manual - 2:

Powers and Duties of Officers and Employees

- The Principal is the principal-academic and chief executive officer of the college. He / She is responsible for administration, organization, instruction and management of affairs of the college, as stipulated in University Rules and regulations.

Sr. No.	Designation	Functions
1)	Principal	To allocate work as per cadre to teaching & non-teaching staff and supervise the work. To resolve the difficulties and problems of staff, students etc. To sanction leave, to appoint various committees and supervise their work and monitor the reports from them. To administer daily teaching activity and administer academic as well as administrative routing.
2)	Lecturer	To undertake teaching activity as per the UGC and government norms. To do all examinations related work, like paper setting, moderation, supervision, cap assessment, revaluation & redressal etc. . To work in various administrative committees and submit report to the principal. To organize seminar, workshops, debates and other co-curricular activities for students. To undertake student counseling.
3)	Librarian	To look after all work administration in library. Issue and return of book journals, periodicals to staff and students. To maintain online software and online repository. To maintain and update accession register and other registers in library and study room. To supervise working of library attendants To maintain book bank and administer scholar card scheme for students. To supervise overall administration in the library.
4)	Head Clerk	To keep permanent record of documents related to Government Approval, Grant-in-aid, Affiliation etc., To maintain and update Cash book, ledger, pay book , muster book, Audited statement, Assessment Report , Employee service book and personal file, Pension cases, Cheque register, dead stock register, voucher files etc. for account writing. To get the financial audit done internally as well as externally To do audit compliance and deduction of income tax, profession tax and other deductions and issue form no. 16 in salary certificate etc. To prepare and submit various utilizations to UGC, University, Government etc. To prepare and submit budget estimates and monitor accounts accordingly. To monitor and supervise the administrative office work as per norms and administer the office correspondence as per directions of the principal.

5)	Senior Clerk	<p>To prepare and maintain daily dairy / cash book, Fee Register, Fee Receipt, Stock Register, all statistics, Inward-outward register, compliance register, Stationary Register, sale of all forms, diaries etc.,</p> <p>To maintain and update bio-metric record and write remarks accordingly.</p> <p>To maintain Sanstha Correspondence, Students Correspondence and other office correspondence,</p> <p>To prepare and submit various Fee concession proposals to government authorities</p> <p>To help other authorities as per the directions Principal & Head clerk.</p>
6)	Junior Clerk	<p>To verify and accept Admission forms, Exam Forms, Concession forms etc.,</p> <p>To issues T.C / Migration & Bonafide certificates, mark list, exam forms etc.,</p> <p>To maintain General Register, University Result, Ledger etc. and undertake all exam related work.</p> <p>To prepare and submit concession proposals, scholarship/freeship/ebc/ex-serviceman/sst/ptc, changes in staff proposals , teaching & non-teaching approval etc.,</p> <p>To maintain roll call and internal and university exam record.</p> <p>To look after all correspondence to university exam, affiliation, extension of approvals, CHB Staff proposal.</p> <p>To help other authorities as per the directions Principal & Head clerk.</p>
7)	Library Attendant	<p>To issue & return books in the library as per directions of librarian.</p> <p>To issue I-card, barrow card to students.</p> <p>To update news paper and magazine register.</p> <p>To maintain cleanliness in the library and work as per the directions of the librarian.</p>
8)	Peon	<p>To maintain cleanliness Principal Cabin, Staff room, Office, Class room, parking, computer lab, study room etc.</p> <p>To visit Bank, MSEB, Post office and other places for bill payment & office work.</p> <p>To attend telephone in office, library etc. and to give information to principal, of parents & students visiting college for principal meeting.</p> <p>To help the other authorities in filing, documentation, sale of admission forms, exam forms, concession forms etc.</p> <p>To render help in organization of various Co-curricular and extracurricular activities and programme held in the college.</p> <p>To work as per the directions of Principal and Head Clerk.</p>

- Powers and duties of other authorities including faculty, Office administration, library and other staff are also in accordance to the rules and regulations of the University as stated in the Maharashtra Universities Act.’

Section 4 (1) (b) (iii) / Manual — 3:

Procedure followed to take a decision on various matters

- Strategies and procedure in organizing admissions, seminar, sports, co-curricular and extra-curricular activities, allocation of its work to teachers, preparation of time-table, guidelines for purchase of library books etc. are framed by the Principal along with the Chairpersons and secretaries and members of the concerned committee ensuring decentralization and transparency in the administration.
- The College functions under the supervision and control of the Parent Institution Union Education Society, College Development Committee, IQAC and the Principal.

Section 4 (1) (b) (iv) / Manual — 4:

Norms set by the College for the discharge of its functions

- Norms and standards for various activities of the college are set by the competent authority such as the College Development Committee, IQAC, Principal and StaffMembers.
- The Principal, IQAC and various academic committees are responsible for the maintenance of the standards of instruction, education and examination in the college and other academic matters.
- Norms and standards for various academic activities are set by the P.A.H. Solapur University Solapur, UGC, IQAC and College Development Committee of the College.

Section 4 (1) (b) (v) / Manual — 5:

Rules, regulations and instructions used

- Statutes and Ordinance of Punyashlok Ahilyadevi Holkar Solapur University, Solapur.
- Regulations, instructions, notification, Resolutions regarding all the courses in accordance with a) Punyashlok Ahilyadevi Holkar Solapur University, Solapur. b) Government of Maharashtra State c) UGC d) Rules and regulations of Union Education Society, Solapur e) Standard code rules f) Maharashtra Civil services rules
- Rules for Non-Teaching Employees, Maharashtra Civil Services Regulations
- Various rules / instructions of the P.A.H. Solapur University and Union Education Society, concerning personnel management for the teaching and non-teaching staff.
- Rules and Supplementary rules of Government of India, and UGC, except where the University has its own provisions with regard to teaching and non-teaching staff. More information is available at following websites.
 - www.uesmahilamahavidyalaya.org
 - www.sus.ac.in
 - www.su.digitaluniversity.ac
 - www.ugc.ac.in
 - www.jdhesolapur.in
 - www.naac.gov.in
 - www.dhepune.gov.in

Section 4 (1) (b) (vi) / Manual - 6:
Official documents and their availability

Following documents are available in the College with various officers under Principal.

Sr. No.	Person with whom information is available	Documents
1	Lecturer	Student attendance, tutorial, academic diary, internal examination record,
2	Head Clerk	Documents related to Government Approval, Grant-in-aid, Affiliation, Cash book, ledger, pay book, muster book, Audited statement, Assessment Report, Employee service book and personal file, Cheque register, dead stock register, voucher files
3	Senior Clerk	Fee Register, Fee Receipt, Stock Register, Stationary, Sanstha Correspondence, Students Correspondence, Fee concession proposals
4	Junior Clerk	Admission forms, T.C, General Register, University Result, Ledger, University & Government Correspondence, Scholarships & Freeships,
5	Librarian	Books, Journals, Periodicals, Accession Register, Audio Visual and E-resources, Stock Register, Day Register, reading room register, Study room register, book bank register, repository, barrow card, Magazine & News paper register

- Following documents are available in the college office
 - The college Timetable
 - Examination Schedules
 - Scholarship Notices
 - Admission Forms
 - Administrative Notices
 - Students Records (General Register)
 - Students, Internal Assessment Records
 - Examination results
 - The College prospectus
 - Staff information and College directory (Muster, Service Books and Personal files)
 - Matters pertaining to Accounts (Cash Book, Ledger, Pay Bills, Receipt Book, Fee Registers, Stock Register and Dead Stock Register, Receipt Payment, Balance Sheet, Audited Statements, Assessment Reports)
 - Composition and proceedings of various Committees

Section 4 (1) (b) (vii) / Manual - 7:

Mode of public participation

- The College Development Committee comprises of eminent personalities of the Society and representatives of the public.
- The College takes into account the suggestions provided by alumni and parents at the time alumni meetings and parents meetings.
- Programme, lectures, workshops

Citizens / Stakeholders /Public Interaction

- Interaction with various Stakeholders is ensured by organising Parent meet, Alumni Meet, various felicitation programs, legal aid camps.
- Interaction is also encouraged and formally conducted during the Alumni Meet and Annual Day.
- Feedback is taken from parents, students, teachers, alumni about curriculum and campus experience.
- Parents and members of the civil society are also free to meet the Principal/other college authorities on any working day.
- The support, suggestions and cooperation of all the stakeholders are always welcome.
- The college organises various programs / lectures for creating environmental awareness, awareness about gender equality and gender justice etc. involving various stake holders.

Section 4 (1) (b) (viii) / Manual - 8:

Councils, Committees, Faculties, Departments, etc. under the College

The college has IQAC as well as College Development Committee. Apart from these committees, college has constituted different committees. Some of them are:







- Student Welfare Committee
- Grievance Redressal Committee
- Anti-Ragging Committee
- Internal Complaints Committee

Note: The details of the Teaching Staff members Composition and functions of various Committees in the College are available on our website.



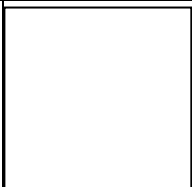


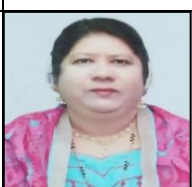
Section 4 (1) (b) (ix) / Manual - 9:
Directory of officers and employees

- Directory of officers and employees is available in the college office as well as on the college website.
Union Education Society,







Union Education Society, Mahila Mahavidyalaya, Solapur

Sr. No	Name of Teacher	Designation	Qualification	Experience	Pay Scale	Appointment Date	Photo
1.	Dr. Shaikh F.M.	I/C Principal	M.A. Ph.D.	32 Years	131400-217100	07/07/1991	
2.	Mrs. Shaikh N.P	Associate Professor	M.A., B. Ed	33 Years	131400-217100	01/08/1990	
3.	Mrs. Jamadar R.L.	Asso. Professor	M.A., B. Ed	33 Years	131400-217100	01/08/1990	
4	Mrs. Harkare G.M.	Director of Physical Education	M.A. M.P.Ed,	31 Years	68900-215500	24/08/1992	
5	Mr. Dixit A.R.	Librarian	M.A. M.Lib, M.Phil & NET	27 Years	57700-182400	15/06/1996	
6	Dr. Nayab Z.A.	Assistant Professor	M.A. Ph. D	27 Years	57700-182400	20/06/1996	

CHB Lecturers

Sr. No	Name of Teacher	Designation	Qualification	Experience	Pay	Photo
1.	Shri. Shaikh Imam Babulal	Lecturer (CHB)	M.A. NET	02 Years	As Per Govt. Rules	
2.	Shri. Dr. Jamadar Arif Gafoor	Lecturer (CHB)	M.A. Ph. D NET / SET	02 Years	= ” =	
3.	Smt. Naikwadi Nilofar Abdul Sattar	Lecturer (CHB)	M.A. SET	01 Years	= ” =	
4.	Smt. Aaisha Jabeen Md. Iqbal	Lecturer (CHB)	M.A. SET	02 Years	= ” =	
5.	Smt. Patel Farzana.	Lecturer (CHB)	M.A., SET	01 Years	= ” =	
6.	Smt. Sayyed Sameena Bashir Ahmed.	Lecturer (CHB)	M.A., Ph.D	02 Year	= ” =	

Non Teaching

Sr. No	Name of Teacher	Designation	Qualification	Experience	Pay Scale	Appoint. Date	Photo
1.	Shri. Pathan Q.B.	Head Clerk	B.A	31 Years	35400-112400	01/07/1992	
2.	Shri. Pathan A.U	Senior Clerk	B.com,	30 Years	25500-81100	01/07/1993	
3.	Shri. Jartar M.A	Junior. Clerk	B.Com.	29 Years	25500-81100	16/08/1994	
4.	Shri. Jamdar I.N	Lib.Atten.	S.S.C.	30 Years	19900-63200	01/07/1993	
5.	Smt. Pathan S.M	Peon	9 th	30 Years	16600-52400	01/07/1993	
6.	Shri. Pathan B.M	Peon	S.S.C	29 Years	16600-52400	16/08/1994	

Section 4 (1) (b) (x) / Manual - 10:
Monthly remuneration received by each of its employee

- The pay scales of various teaching and non-teaching staff are as prescribed by the University Grants Commission, Government of Maharashtra, Punyashlok Ahilyadevi Holkar, Solapur University, Solapur and adopted by the Parent Institution Union Education Society's and the College.
- Payment to teachers on consolidated / CHB bases / honorary teachers is made as per the norms of UGC and College.
- The norms of Punyashlok Ahilyadevi Holkar, Solapur University, Solapur are followed for the Staff Insurance Scheme.

Section 4 (1) (b) (xi) / Manual - 11:
Budget allocated to each agency

- The budget and the financial estimates are as approved by the College Development Committee, Union Education Society's and Regional Joint Director, Higher Education, Solapur.

Section 4 (1) (b) (xii) / Manual - 12:
Manner of execution of subsidy programmes

- Salary Grant (As per norms and procedure prescribed by Government of Maharashtra)
- Medical Reimbursement Grant (As per norms and procedure prescribed by Government of Maharashtra)
- Leave Encashment (As per norms and procedure prescribed by Government of Maharashtra)
- Scholarships (As per norms and procedure prescribed by Government of Maharashtra and Central Government)
- Freeship and other Concessions (As per norms and procedure prescribed by Government of Maharashtra and Central Government)

Section 4 (1) (b) (xiii) / Manual - 13:
Concessions granted by the College

- Reservation policies of Government of India in principle as approved by the Punyashlok Ahilyadevi Holkar Solapur University, Solapur are followed. Scholarships are given to eligible students as per norms and procedure prescribed by Government of Maharashtra and Central Government.

Section 4 (1) (b) (xiv) / Manual - 14:
Information available in Electronic form

- All the 17 manuals under RTI and other information about the College are available in the college office and on the College website.
- Information made publicly available can be accessed at college website. All the information about the college is available on our website and in the college office.

Section 4 (1) (b) (xv) / Manual - 15:

Means, methods and facilities available to citizens for obtaining information

- Unrestricted Access to Website.
- Citizens may seek the information in the Officer of the college on working days during office hours.
- Through the notice boards, relevant brochures and various other rules which are available in Office as well as on the website.
- Some of the publications (i.e. College Prospectus etc.) are priced and can be obtained by paying the stipulated amount
- Unpriced information for the general public is disseminated occasionally through press releases, advertisements etc.
- Library Timing: From 08.00 a.m. to 05.00 p.m. on all working days.
- Weekly Holiday will be on Sunday.

Section 4 (1) (b) (xvi) / Manual – 16

Public Information Officer - Shri. Pathan Q.B

Head Clerk, Union Education Society's Mahila Mahavidyalaya, Solapur

Mobile: 9860472849 Email: qbpathan786@gmail.com

Appellate Authority

I/C Principal - Dr. Shaikh F.M

Union Education Society's Mahila Mahavidyalaya, Solapur

Mobile: 9922177944 Email: uesmmsolapur@gmail.com

Section 4 (1) (b) (xvii) / Manual - 17: Other
Useful Information

- ❖ Union Education Society's Mahila Mahavidyalaya, Solapur is doing a pioneering work for girl students Solapur District and surrounding area since 1989. It is celebrated Silver Jubilee Year (1989-2014)
- ❖ It is Affiliated to Punyashlok Ahilyadevi Holkar, Solapur University, Solapur
- ❖ Recognized by Government of Maharashtra
- ❖ Recognized by UGC (From 2014)
- ❖ Accredited by NAAC III Cycle with "A" grade (CGPA = 3.23)
- ❖ Submitted online Proforma for NIRF for every year.

Necessary Information about the college will be available from the College Website and the College Office. This information is updated from time to time on the College website.

