



**Punyashlok Ahilyadevi Holkar Solapur University, Solapur**

**PBAS Proforma for Promotion under CAS**

**2022-2023**

**PART A : GENERAL INFORMATION AND ACADEMIC BACKGROUND**  
**2022-2023**

1	Name (in Block Letters)	Mrs.JAMADAR RUKSANA LALAHMED
2	Father's Name/ Mother's Name	JAMADAR LALAHMED RASULSAB
3	Department	HINDI
4	Current Designation & Grade Pay	ASSO. PRPFESSOR AGP-9000
5	Date of Last Promotion	27/07/2006
6	Which Position and grade pay are you an applicant under CAS?	Associate Professor GP-9000
7	Date of eligibility for promotion	27/07/2006
8	Date and Place of Birth	30-04-1964
9	Sex	FEMALE
10	Marital status	MARRIED
11	Nationality	INDIAN
12	Indicate whether belongs to SC/ST/OBC category	OPEN
13	Address for correspondence (with Pincode)	KMC COMPLEX, SECOND FLOOR FLAT NO-3 SIDDHESHWAR PETH SOLAPUR
14	Telephone No.	0217-2322730
15	Email	ruksanajamadar7@gmail.com

16. Academic Qualifications) Matric to till Post Graduation

Sr. No.	Examinations	Name of the Board University	Year of passing	Percentage of marks obtained	Division / Class /Grade	Subject
1	S.S.C. / Equivalent exam	Pune	1979		I	All
2	H.S.C. / Equivalent exam D.Ed	Pune	1981		I	All
3	BA/B.Sc./B.Com.	Shivaji	1985	59%	II	HINDI
4	M A /M.Sc./M.Com.	Shivaji	1987	55%	II	HINDI
5	B.Ed	Shivaji	1988	65%	II	HINDI/CEOCB

**b) Research Degrees:-**

Degrees	Title	Date of award	University
M.Phil.	-	-	-
Ph. D.			

**17) Appointments held prior to joining this institution:-**

Designation	Name of the Employer	Date of Joining		Salary with Grade pay	Reason for leaving
		From	To		
Lecturer					
Do					

**18) Posts held after appointment at this institution:-**

Designation	Department	Date of Joining	Grade
Assistant Professor	HINDI	01-08-1990	2400-5400

**19. Period of teaching experience:-**

(a) U.G. Classes ( in years):28

(b) P.G. Classes (in years): -

**20. Research Experience excluding years spent in M.Phil/Ph.D (in years):Nill**

**21. Fields of Specialization under the Subject /Discipline- Nill**

**22. Academic Staff College Orientation / Refresher Course / Short terms attended:**

Name of the Course / Summer School	Place	Duration		Sponsoring Agency
		From	To	
-				

## PART B : ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instructions of this PBAS Proforma before filling out this section)

Form - D

### CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

#### a. Direct teaching:

Lectures, Seminars, Tutorials, Practicals, Contact Hours (give semester-wise details, where necessary)

Sr. No.	Course / Paper	Level	Mode of Teaching	Hours per week allotted	% of classes taken as per documented record
1	B.A.I P-I and II	UG	Lecture	04	100
2	B.A.II. P -IV/VI	UG	Lecture	04	100
3	B.A. III. P-VIII/XIII	UG	Lecture	04	100
4	B.A.III. P – IX/XIV	UG	Lecture	04	100
5	B.A.III. P- X/XV	UG	Lecture	04	100

\* Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

		API Score
(a)	<b>Classes Taken ( for 100% performance &amp; proportionate score) up to 80% performance, below which no score may be given</b> (Total working days =180, CL/DL = 17, actual working days =163, 23 weeks, 23 x 20 =460 converted to 450)	Actual Hours spent/7.5=450/7.5 =
(b)	<b>Teaching Load in excess of UGC norm (max score : 10)</b>	-
<b>Total Score (Maximum Score Allotted for Assistant Prof.=70, Associate Prof. = 60 and Professor = 60 )</b>		

**b. Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment**

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	Internal Exam	Paper setter		Actual Hours Spent/180/10=
2	College Unit Test	-		
3	B.A.II IDS	Paper Setter/ B. O. S. Committee-B A II IDS Syllabus Design Committee Chairman.		
4	/			

**Total Score (Maximum Score for Assistant Prof.=20, Associate Prof. = 20 and Professor =10 )**

**c. Innovative Teaching – learning methodologies, updating of subject content/courses, mentoring etc.**  
( Reading / Instructional material consulted and additional knowledge resources provided to students)

Sr. No.	Course / Paper	Details of Innovative Teaching – learning methodologies, updating of subject content/courses, mentoring etc.	API Score
1	B.A.I P- I & II	Books, Notes, Knowledge Test, Unit Test	Actual Hours Spent/100/10=
2	B.A. II P- IV & VI	Books, Notes, Group Discussion	
3	B.A.II P- IV & VI	Books, Notes, Group Discussion	
4	B.A.III P- VIII/XIII,IX/XIV,X/XV.	Books, Notes, Unit Test,Group Discussion,Class Seminar	

**Score of Category I**

- a) i) For Assistant Professor : Actual hours spent per academic year  $\div 7.5$   
ii) For Asso. Professor / Professor: Actual hours spent per academic year  $\div 7.75$
- b) Actual hours spent per academic year  $\div 10$
- c) Actual hours spent per academic year  $\div 10$

**Summary of Category – I :**

<b>Sr. No.</b>	<b>Nature of Activity</b>	<b>Maximum API Score Allotted (A.P/Asso.P/P.)</b>	<b>Self appraisal API Score</b>	<b>Verified API Score</b>
<b>a</b>	Direct Teaching	<b>70/60/60</b>		
<b>b</b>	Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	<b>20/20/10</b>		
<b>c</b>	Innovative Teaching – learning methodologies, updating of subject content/courses, mentoring etc.	<b>10/15/20</b>		
<b>Total of Category - I</b>		<b>100/95/90</b>		

**CATEGORY: II. PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES**

**please mention your contribution to any of the following**

Sr No.	Nature of activity	Average Hrs/week	API Score
a	Student related co-curricular, extension and field based activities.		
	(i) Discipline related co-curricular activities (e.g. Bridge Course, Career counseling, Study visit- Bank, Railway. Student Seminar and other events.)		Actual Hour Spent/10
	Career Counselling Guest Lecture		
	(ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)		
	Hindi Literary Association. Convener of Student-Teacher Grievance Readdress Committee, Convener of Internal Complaints Committee. Convener Presenty Sheet Committee. Editor-College Magazine		Actual Hour Spent/10
	(iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)		
	Life member of SUTA Life member of Hindi Vikas Munch, Life Member of Devnagari Lipi Parishad, Member of Vagdhara, Member of Traimasik Sancharika, Editor of College Magazine-Nai-Disha'.	30 Hours	
Participation in Workshop and Seminars			
Total (Maximum API Score : 15)			

b	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.	Yearly / Semester wise responsibilities	API Score
	(i) Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge)		Actual Hour Spent/10 = 100/10 =
	Convener – Hindi Literary Association, Student and teacher Grievance Redressal Committee, Internal Complaint Committee, Presenty Sheet Committee. Editor of College Magazine. Admission Committee, Mentor-Mentee Committee,	Yearly	
	-	Yearly	
	Paper Setter/ B. O. S. Committee-B A II, IDS Syllabus Design Committee Chairman.	For Three Years	Actual Hour Spent/10 = 50/10 =
	Member of IQAC	Yearly	
	Convenor of Admission Committee	Yearly	
	Member of Library Advisory Committee	Yearly	
<b>Total (Maximum API Score : 15)</b>			
c	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures)	Yearly	Actual Hour Spent/10 = 150/10 =15
	Attended Workshop, seminars- 1+ 8	Yearly	
<b>Total (Maximum API Score : 15)</b>			
<b>Total Score (a+b+c) (Maximum API Score : 45)</b>			

Score of category II a, b, c = Actual hours spent per academic year ÷ 10





### III (C) RESEARCH PROJECTS

i) Sponsored Projects					
Sr No.	Title	Agency	Period	Grants/Amount Mobilized (Rs. Lakh)	API Score
1	-	-	-	-	

ii) Sponsored Projects						
Sr No.	Title	Agency	Period	Grants/Amount Mobilized (Rs. Lakh)	Whether policy document/patent as outcome	API Score
1	-	-	-	-	-	

iii) Project outcome/output					
Sr No.	Title	Agency	Period	Details of outcome/output	API Score
1					

### III (D) Research Guidance : (Ph. D. Guide Recognition letter by SUS)

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score
M. Phil or equivalent	-	-	-	-
Ph. D. or equivalent	-	-	-	-

**III (E) Fellowships, Awards and Invited lectures delivered in conferences / seminars**

**(i) Fellowships, Awards**

Sr. No.	Details of Fellowship/Awards	API Score

**III E ii) Invited Lectures/paper presented**

Sr. No.	Title of Lecture / Academic Session	Title of Conference / Seminar etc	Organized by Whether International /National / State/ University	API Score

**III (F) Development of e-learning delivery process / material**

Sr. No.	Details of e-learning delivery process / material developed	API Score
1		

*(Signature)*  
Principal  
U. E. S. Mahila Mahavidyalaya  
Solapur



*(Signature)*  
NAAC Co-Ordinator  
U. E. S. Mahila Mahavidyalaya  
Solapur

#### IV. SUMMARY OF API SCORES FOR ASSESSMENT PERIOD

	Criteria	A.Y. I	A.Y. II	A.Y. III	A.Y. IV	A.Y. V	A.Y. VI	Total	Average
I	Teaching, Learning and Evaluation related activities					-	-		
II	Professional development Co-curricular, Extension Activities					-	-		
III	Research and Academic Contributions					-	-		
II + III						-	-		

A. Y.: Assessment year


#### PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	

**LIST OF ENCLOSURES:** (Please attach, copies of certificates, sanction orders, papers etc, wherever necessary)

1		6	
2		7	
3		8	
4		9	
5		10	

  
 Coordinator - IQAC  
 AAC Co-Ordinator  
 U. E. S. Mahila Mahavidyalaya  
 Solapur.

Head of the Department



  
 Signature of Principal  
 I/c. Principal  
 U. E. S. Mahila Mahavidyalaya,  
 Solapur.



**Punyashlok Ahilyadevi Holkar Solapur University, Solapur**

**PBAS Proforma for Promotion under CAS**

**2022-2023**

**PART A : GENERAL INFORMATION AND ACADEMIC BACKGROUND**

**2022-2023**

1	Name (in Block Letters)	Mrs.SHAIKH NIKHAT PARVEZ AKHTAR
2	Father's Name/ Mother's Name	Mr. SHIAKH MEHBOOB FARID SAB
3	Department	English
4	Current Designation & Grade Pay	ASSO. PRPFESSOR AGP-9000
5	Date of Last Promotion	27/07/2006
6	Which Position and grade pay are you an applicant under CAS?	Associate Professor GP-9000
7	Date of eligibility for promotion	27/07/2006
8	Date and Place of Birth	15-03-1966 SOLAPUR
9	Sex	FEMALE
10	Marital status	MARRIED
11	Nationality	INDIAN
12	Indicate whether belongs to SC/ST/OBC category	OPEN
13	Address for correspondence (with Pincode)	KMC COMPLEX, SECOND FLOOR FLAT NO-3 SIDDHESHWAR PETH SOLAPUR
14	Telephone No.	9923244407
15	Email	Nikhatshaikh171@gmail.com

**16. Academic Qualificationsa) Matric to till Post Graduation**

Sr. No.	Examinations	Name of the Board University	Year of passing	Percentage of marks obtained	Division / Class /Grade	Subject
1	S.S.C. / Equivalent exam	Pune	1981	47%	II	All
2	H.S.C. / Equivalent examD.Ed	Pune	1983	63%	I	All
3	BA/B.Sc./B.Com.	Shivaji	1986	58%	II	ENGLISH
4	M A /M.Sc./M.Com.	Shivaji	1988	55%	II	ENGLISH
5	B.Ed	Shivaji	1989	65%	I	ENGLISH/HIN

**b) Research Degrees:-**

Degrees	Title	Date of award	University
M.Phil.	-	-	-
Ph. D.	Man –woman Relationship in the Novels of Anita Desai, Shashi Deshpande & Shoba De: A Comparative Study	Pursuing	S.R.T.University Nanded

**17) Appointments held prior to joining this institution:-**

Designation	Name of the Employer	Date of Joining		Salary with Grade pay	Reason for leaving
		From	To		
Lecturer	-	-	-	-	-
Do	-	-	-	-	-

**18) Posts held after appointment at this institution:-**

Designation	Department	Date of Joining	Grade
Assistant Professor	ENGLISH	01-08-1990	2400-5400

**19. Period of teaching experience:-**

(a) U.G. Classes ( in years): 30

(b) P.G. Classes (in years): -

**20. Research Experience excluding years spent in M.Phil/Ph.D (in years):** Nill

**21. Fields of Specialization under the Subject /Discipline-** Nill

**22. Academic Staff College Orientation / Refresher Course / Short terms attended:**

Name of the Course / Summer School	Place	Duration		Sponsoring Agency
		From	To	

**PART B : ACADEMIC PERFORMANCE INDICATORS**

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3	B.A. III. P-VIII/XIII	UG	Lecture	04	100
4	B.A.III. P – IX/XIV	UG	Lecture	04	100
5	B.A.III. P- X/XV	UG	Lecture	04	100

\* Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

		API Score
(a)	Classes Taken ( for 100% performance & proportionate score) up to 80% performance, below which no score may be given (Total working days =180, CL/DL = 17, actual working days =163, 23 weeks, 23 x 20 =460 converted to 450)	Actual Hours spent/7.5=450/7.5 =
(b)	Teaching Load in excess of UGC norm (max score : 10)	-
<b>Total Score (Maximum Score Allotted for Assistant Prof.=70, Associate Prof. = 60 and Professor = 60 )</b>		

**b. Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment**

Sr. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
1	Internal Exam	Paper setter		Actual Hours Spent/100 180/100=
2	College Unit Test	-		
3	B.A.II IDS	Paper Setter		
<b>Total Score (Maximum Score for Assistant Prof.=20, Associate Prof. = 20 and Professor =10 )</b>				
<b>c. Innovative Teaching – learning methodologies, updating of subject content/courses, mentoring etc.</b> ( Reading / Instructional material consulted and additional knowledge resources provided to students)				
Sr. No.	Course / Paper	Details of Innovative Teaching – learning methodologies, updating of subject content/courses, mentoring etc.		API Score
1	B.A.I P- I & II	Books, Notes, Knowledge Test, Unit Test		Actual Hours Spent/100 100/100=
2	B.A. II P- IV & VI	Books, Notes, Group Discussion		
3	B.A.II P- IV & VI	Books, Notes, Group Discussion		
4	B.A.III P- VIII/XIII,IX/XIV,X/XV.	Books, Notes, Unit Test, Group Discussion.		

**Score of Category I**

- a)
  - i) For Assistant Professor : Actual hours spent per academic year  $\div 7.5$
  - ii) For Asso. Professor / Professor: Actual hours spent per academic year  $\div 7.75$
- b) Actual hours spent per academic year  $\div 10$
- c) Actual hours spent per academic year  $\div 10$



Summary of Category – I :

Sr. No.	Nature of Activity	Maximum API Score Allotted (A.P/Asso.P/P.)	Self appraisal API Score	Verified API Score
a	Direct Teaching	70/60/60		
b	Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	20/20/10		
c	Innovative Teaching – learning methodologies, updating of subject content/courses, mentoring etc.	10/15/20		
<b>Total of Category - I</b>		100/95/90		

**CATEGORY: II. PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES**

**please mention your contribution to any of the following**

Sr No.	Nature of activity	Average Hrs/week	API Score
a	Student related co-curricular, extension and field based activities.		
	(i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.)Member, Trip and Excursion Committee,		Actual Hour Spent/10
	(ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)		
	Field Work		Actual Hour Spent/10
	NSS Activities		
	Cultural Activities: Convener		
	(iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)		
			30 Hours
Participation in Workshop and Seminars			
Total (Maximum API Score : 15)			

b	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.	Yearly / Semester wise responsibilities	API Score
	(i) Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge)		Actual Hour Spent/10 = 100/10 =
	Convener I.Q.A.C.Convener – English Literary Association- Prospectus Committee,Parent-Teacher Association,Elocution and Debate Committee ,Purchasing Committee,Fund Development &Utilization,Member-Trip and Excursion Committee,	Yearly	
		Yearly	
	(ii) Participation in Board of Studies, Academic and Administrative Committees	-	Actual Hour Spent/10 = 50/10 =
	Convener of IQAC	Yearly	
	Convener of Admission Committee	Yearly	
	Member of Library Advisory Committee	Yearly	
<b>Total (Maximum API Score : 15)</b>			
c	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures	Yearly	Actual Hour Spent/10 = 150/10 =15
	Attended onlineWorkshop, seminars		
<b>Total (Maximum API Score : 15)</b>			
<b>Total Score (a+b+c) (Maximum API Score : 45)</b>			

Score of category II a, b, c = Actual hours spent per academic year ÷ 10



**III (C) RESEARCH PROJECTS**

<b>i) SponsoredProjects</b>					
<b>Sr No.</b>	<b>Title</b>	<b>Agency</b>	<b>Period</b>	<b>Grants/Amount Mobilized (Rs. Lakh)</b>	<b>API Score</b>
1	-	-	-	-	

<b>ii) SponsoredProjects</b>						
<b>Sr No.</b>	<b>Title</b>	<b>Agency</b>	<b>Period</b>	<b>Grants/Amount Mobilized (Rs. Lakh)</b>	<b>Wheather policy document/patent as outcome</b>	<b>API Score</b>
1	-	-	-	-	-	

<b>iii) Projectoutcome/output</b>					
<b>Sr No.</b>	<b>Title</b>	<b>Agency</b>	<b>Period</b>	<b>Details of outcome/output</b>	<b>API Score</b>
1					

**III (D) Research Guidance : (Ph. D. Guide Recognition letter by SUS)**

<b>Sr. No.</b>	<b>Number Enrolled</b>	<b>Thesis Submitted</b>	<b>Degree awarded</b>	<b>API Score</b>
M. Philor equivalent	-	-	-	-
Ph. D. or equivalent	-	-	-	-

**III (E) Fellowships, Awards and Invited lectures delivered in conferences / seminars**

**(i) Fellowships, Awards**

Sr. No.	Details of Fellowship/Awards	API Score

**III E ii) Invited Lectures/paper presented**

Sr. No.	Title of Lecture / Academic Session	Title of Conference / Seminar etc	Organized by Whether International /National / State/ University	API Score
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**III (F) Development of e-learning delivery process / material**

Sr. No.	Details of e-learning delivery process / material developed	API Score
1		

**IV. SUMMARY OF API SCORES FOR ASSESSMENT PERIOD**

	<b>Criteria</b>	<b>A.Y. I</b>	<b>A.Y. II</b>	<b>A.Y. III</b>	<b>A.Y. IV</b>	<b>A.Y. V</b>	<b>A.Y. VI</b>	<b>Total</b>	<b>Average</b>
I	Teaching, Learning and Evaluation related activities					-	-		
II	Professional development Co-curricular, Extension Activities					-	-		
III	Research and Academic Contributions					-	-		
II + III						-	-		

A. Y.: Assessment year

**PART C: OTHER RELEVANT INFORMATION**

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

<b>Sr. No.</b>	<b>Details (Mention Year, value etc. where relevant)</b>
1	
2	
3	

**LIST OF ENCLOSURES:** (Please attach, copies of certificates, sanction orders, papers etc, wherever necessary)

1		6	
2		7	
3		8	
4		9	
5		10	

Coordinator – IQAC

Stamp

*[Signature]*  
 IC Co-Ordinator  
 Mahila Mahavidyalaya  
 Solapur.

Head of the Department



*[Signature]*  
 Signature of Principal  
 Stamp  
 I/c. Principal  
 U. E. S. Mahila Mahavidyalaya,  
 Solapur.